

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, March 1, 2016

10:00 a.m.

County Board Room – 3rd Floor – Courthouse

M I N U T E S

The Clay County Board of Commissioners met in regular session with all Commissioners present: Campbell, Gross, Ingersoll, Mongeau, and Weyland. County Administrator Brian C. Berg, Chief Assistant County Attorney Jenny Samarzja, and Senior Administrative Assistant Vicki Reek were also present.

APPROVAL OF AGENDA

On motion by Mongeau, seconded by Campbell, and unanimously carried, the agenda was approved with the following additions: Request to fill two Corrections Officer positions; and Request to fill Restorative Justice Facilitator position.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

EMPLOYEE RECOGNITION

Stacy Dalquist, Social Worker, Social Services (15 years); Rebecca Fee, Social Worker, Social Services (15 years); Monty Martin, Correctional Officer, Sheriff's Office (20 years); and Lt. Stephen Landsem, Investigative Division, Sheriff's Office (25 years), were recognized for their years of service to Clay County.

APPROVAL OF MINUTES

On motion by Ingersoll, seconded by Weyland, and unanimously carried, the minutes of the County Board meetings held February 16 & 23 were approved as presented.

APPROVE PAYMENT OF BILLS AND VOUCHERS

On motion by Campbell, seconded by Weyland, and unanimously carried, the bills and vouchers were approved for payment.

ANNOUNCEMENTS RE: 2016 ELECTION

Commissioner Wayne Ingersoll announced that he will not be seeking re-election for another term on the County Board of Commissioners.

Commissioner Grant Weyland and Commissioner Frank Gross announced they will be seeking re-election to the Clay County Board of Commissioners.

WEST CENTRAL MN COMMUNITIES ACTION 2015 REPORT

West Central MN Communities Action, Inc. Executive Director Missy Becker Cook, and Energy Assistance Director Mandy Braaten, were present to update the Board on the activities of the WCMCA. WCMCA is a resource agency, dedicated to reducing the effects of poverty and helping people to achieve self-sufficiency, and improving the quality of rural life. They provide energy assistance, weatherization, and outreach to a large geographic area. WCMCA is involved in numerous programs: Live Well At Home, SNAP, Food

Distribution, Cooking Matters, Family Assets for Independence in Minnesota, MN Sure, Free Tax Preparation, Group Cares Camp 2016, In-Home Repair, Conservation Improvement Program, Minnesota Urban & Rural Homesteading Program, Affordable Housing, Lead Testing, PLUS Kids, Father's Resource Program, etc.

APPROVAL TO FILL TWO CORRECTIONS OFFICER POSITIONS

On motion by Weyland, seconded by Ingersoll, and unanimously carried, the Board approved filling two Corrections Officer positions (one male, one female) which are vacant due to resignation, and to backfill the positions if filled from within.

APPROVAL TO FILL VACANT RESTORATIVE JUSTICE FACILITATOR POSITION

On motion by Weyland, seconded by Campbell, and unanimously carried, the Board approved filling the Restorative Justice Facilitator position.

ADOPT RESOLUTION APPROVING ACCEPTANCE OF \$5000 GRANT FOR ELDER ABUSE – FINANCIAL CRIME PREVENTION PROJECT

On motion by Mongeau, seconded by Campbell, and unanimously carried, the Board adopted the following resolution, authorizing Lt. Stephen Landsem to execute the necessary documents to accept a \$5000 grant from the Office of Justice Programs in the Minnesota Department of Public Safety to increase awareness and outreach on the topic of financial exploitation of the elderly population in Clay County:

RESOLUTION 2016-15

BE IT HEREBY RESOLVED, the Clay County Sheriff's Office will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety for grant funds to assist with increased public awareness and outreach on the topic of financial exploitation of the elderly population in Clay County.

Lt. Stephen Landsem is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of Clay County Sheriff's Office.

APPROVAL OF CONTRACT FOR CONSTRUCTION MANAGEMENT AT RISK SERVICES WITH CONSTRUCTION ENGINEERS, INC. FOR CORRECTIONAL FACILITY PROJECT

County Administrator Brian C. Berg and Chief Assistant County Attorney Jenny Samarzja reviewed the contract with Construction Engineers, Inc. for Construction Management At Risk Services (CMAR) for the Correctional Facility project. Mr. Berg advised that this contract represents the 'pre-construction' stage, for which the fee is .25% of the Guaranteed Maximum Price (GMP) of the project. Once the County Board approves the GMP and signs an amendment, the contract fee will increase to 3%. Several clarifications were made with the contract: the construction manager will furnish the Owner and the Architect with contract documents upon award of sub-contractor agreements; the fee for owner initiated change orders was negotiated to 5%; and the contractor will not profit from excess contingency funds.

On motion by Weyland, seconded by Campbell, and unanimously carried, the Board authorized execution of the following documents with Construction Engineers, Inc., for the Correctional Facility construction project through the pre-construction phase: AIA Document A133 Standard Form of Agreement between Owner and Construction Manager and AIA Document A201 General Conditions of the Contract for Construction.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSION

Commissioner Ingersoll attended meetings of the Building Committee, Lakes & Prairies Community Action Partnership, and a FMWF Chamber of Commerce event.

Commissioner Campbell attended meetings of the FM Flood Diversion and requested the Joint Powers Agreement (Flood Diversion Board of Authority) be reviewed at the March 22 County Board meeting. He also attended meetings of the Solid Waste Advisory Committee, Community Facilities Task Force, FMWF Chamber of Commerce Eggs & Issues event, and Prairie Lakes Municipal Solid Waste Authority. He advised that a meeting will be held March 23rd for all member county Boards of Commissioners to discuss issues with the Prairie Lake facility's new boiler, contractor issues, revenue shortfall, expense overrun, etc. The Moorhead Business Association will be meeting at the Courthouse on April 27, 7:00 a.m., and a presentation will be made regarding the Correctional Facility project.

Commissioner Mongeau attended meetings of the Planning Commission, Six Entity FM Diversion Joint Powers Agreement meeting, Lakes & Prairies Community Action Partnership, FMWF Chamber of Commerce Eggs & Issues event, and Community Facilities Task Force.

Commissioner Weyland attended meetings of Prairie Lakes Municipal Solid Waste Authority, Clay County Solid Waste Advisory Committee, FM Diversion, Minnesota Rural Counties Caucus, and FMWF Chamber of Commerce Eggs & Issues event. Commissioner Weyland and other County representatives will appear before the Senate Capital Investment Committee on March 2nd to seek \$15 million in bond funds for the Jail project.

Commissioner Gross attended meetings of the Building Committee, Heartland Trail, Family Healthcare, and the FMWF Chamber of Commerce Eggs & Issues event.

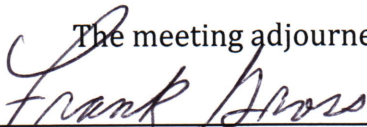
County Administrator Brian C. Berg informed the Board of an upcoming training event with Commissioners and County Department Heads concerning recruiting and retaining employees. He attended meetings concerning Jail financing; Building & Grounds issues; new hire orientation; Community Facilities Task Force; underground engineering on 8th Avenue, 9th Avenue & 10th Street; FM Diversion; Solid Waste; and buyout properties. Work related to the Correctional Facility construction project will begin with asbestos testing of the buyout properties, asbestos abatement, parking lot planning, LEC design, etc.

The Clay County Township Officers Association meeting is March 21, 2016.

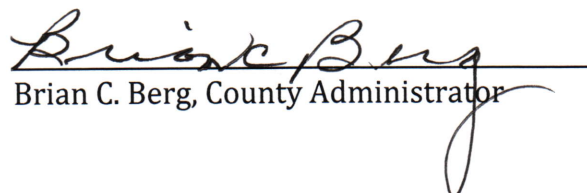
The Buffalo-Red River Watershed District will be conducting meetings in the next few months concerning flood damage reduction.

ADJOURN

The meeting adjourned at 11:15 a.m.



Frank Gross, Chair
Clay County Board of Commissioners



Brian C. Berg, County Administrator